

Sherwood TSP Update

Citizen Advisory Committee (CAC) Meeting #2

December 11, 2013 – 6:00 to 8:00 p.m.

Sherwood City Hall, 22560 SW Pine Street

Agenda

1. Introductions 6:00 p.m.

2. Needs Analysis: Overview and Discussion 6:05 p.m.
 - Growth Projections
 - System Measures
 - Needs by Mode
 - Tools
 - Opportunities/Constraints
 - Evaluation Criteria
 - Plan and Policy Compliance

3. Additional Needs/Issues (Group Discussion) 7:15 p.m.
 - What are key needs/issues that were identified?
 - What are additional needs/issues that were not identified?

4. Public Comment 7:35 p.m.
 - Up to two minutes per speaker

5. Next Steps 7:55 p.m.
 - Open House #1: Tomorrow Night (12/12)
 - Next work product: Project Options Memo
 - Next TAC Meeting: to be scheduled between approximately 1/21 and 1/27

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Citizen Advisory Committee (CAC)

Charge

The Sherwood Transportation System Plan Citizen Advisory Committee (CAC) is charged with providing:

- Group input to the Sherwood City Council and Planning Commission on policies and projects to be included in the City's Transportation System Plan.
- On-going individual and group input and feedback to staff and the project team as the transportation plan update is developed.
- Feedback obtained from other community members/groups in developing the transportation plan.

Meeting Ground Rules (all meetings):

- Meetings will start and end on time unless the group agrees to extend the meeting time.
- Meetings will move forward focused on the agenda. Discussion items that are not directly related to the agenda or take longer than the allocated time will be noted and moved to the end of the agenda to assure that meetings stay on task.
- Time for public comment will be provided at the end of each agenda, limited to 2 minutes per speaker.
- Treat everyone with respect.
- Listen carefully with the intent of understanding.
- Let others finish before speaking.
- Share the air – let others speak once before speaking twice.
- Raise issues honestly, clearly and early in the process.
- Express concerns or issues; silence on an issue will be understood to mean agreement.
- Focus questions and comments on the subject at hand and stick to the agenda.
- When discussing events or issues of the past, apply them productively to the present discussion.
- Collaborate with other group members – seek to find common ground.
- Put cell phones on silent mode.

CAC members should:

- Notify staff if not able to attend a meeting or will be late (contact Bob Galati GalatiB@sherwoodoregon.gov (503)925-2303)
- Read materials in advance.
- Abide by the meeting ground rules.
- Help create an atmosphere in which differences can be raised, discussed, and melded into group decisions. Divergent views and opinions are expected and are to be respected.
- Talk to others in the community to give and receive information about the transportation plan.